

**TENNESSEE TECHNICAL ASSISTANCE
TENNESSEE DEPARTMENT OF TRANSPORTATION (TNDOT)**

RLS & Associates, Inc. is a subcontractor to TranSystems to provide on-call technical services to the Tennessee Department of Transportation. RLS' current assignment within this project is to develop a comprehensive compliance monitoring program and evaluation tool for the evaluation and compliance assessment of Tennessee's Section 5311 systems. The compliance program will address such areas as financial management, procurement, and Civil Rights compliance, including Title VI, LEP, EEO, and ADA. A comprehensive, electronic checklist has been developed that can be used by reviewers as they conduct the Section 5311 assessments, which in addition to a thorough desk review, will include an on-site evaluation and one-on-one interviews with various transit staff. At the end of each review, a comprehensive report can be easily produced, documenting the review, citing any findings and recommendations for improvement, and providing an easy to follow checklist for follow-up.