

State Management Review Preparation

Indiana Department of Transportation

RLS provided technical assistance and support to the INDOT Office of Transit in their preparation for their 2013 FTA State Management Review. RLS met with Office of Transit Staff and developed an action plan for RLS' assistance. Tasks included:

- ◆ Revisions to all Program resources for Section 5310, 5311, 5316, and 5317, as appropriate) (application materials, State Management Plans, Field Guide, Blue Book, , etc.) to reflect:
 - new ADA definition of wheelchair;
 - LEP provisions;
 - Title VI update;
 - References to current FTA circulars (4220.1F, etc.);
 - Current 5333(b) warranty; and
 - MAP-21 requirements.
 - ARRA Facility Projects:
 - Documentation of facility reviews;
 - Development of a project close out checklist;
 - Revise Section 5311 Manual to reflect current; and
 - Process for construction oversight reviews.
- ◆ Provision of a complete listing and copies of all compliance reviews completed in the last three years.
- ◆ Working on site with selected Section 5311 recipients that would be part of the FTA review.
- ◆ Development of a Facilities Maintenance Plan template.

All required documents were updated and provided to the Office of Transit in MS Word and .pdf formats. RLS also provided assistance as needed during the actual review.